



CORPORATE PROFILE – Megan Buntine

Megan is principal of Megan J Buntine Consulting Services and her mission is to build the capability of organisations and individuals through the work she does.

Megan has worked and volunteered across the government and not-for-profit sectors for more than 30 years, as well as running her own small businesses over the past 20 years.

Megan specialises in supporting not-for-profit organisations, small businesses, and individuals with:

- Organisational Governance
- Strategic Planning
- Board Mentoring
- Executive Coaching
- Quality Assurance and Improvement
- Tailored Training Programs
- Compliance Management
- Audits and Accreditations
- Occupational Health and Safety
- Change Management
- Community Leadership
- Networking Events

Megan's qualifications include a Bachelor of Science from the University of Melbourne, a Diploma of Government (Management), a Certificate IV in Training and Assessment, a Certificate IV in Occupational Health and Safety, a Certificate IV in Governance, and a Certificate IV in Disability (equivalent).

She is a trained lead auditor, an SAI Global-preferred consultant, and has completed the Company Director's Course with the Australian Institute of Company Directors.

Megan has previously been awarded a Victorian government Occupational Health and Safety scholarship, she has also been nominated for a Department of Human Services Valuing Achievement Award, and she is proud to be a volunteer citizen advocate for a man with multiple and complex needs for more than 25 years.

Megan has served on a number of boards, in a variety of roles. She is currently a Board Director with the Into Our Hand Community Foundation, and an Independent Non-Executive Director with Morcare Services. In recent years she was a Director on the Alexandra District Health board, Board Secretary for Rivers and Ranges Community Leadership, and a Board Member with the Victorian Public Tenants' Association.

Megan writes and speaks on a range of topics for a variety of audiences.

Megan has worked extensively in the areas of:

- legislative compliance, specifically regarding:
 - Incorporated Associations
 - Disability Services
 - Privacy
 - Health and Safety
 - Human Rights

- quality management, including:
 - the *Quality Framework for Disability Services in Victoria*
 - the *Promoting Better Practice* program
- people management of large and small teams
- project management for state and local government, and in the not-for-profit sector
- recruitment, induction, training and performance management
- contract management for state government

Some of Megan's career highlights include:

- Creating and rolling out the 'Governance Basics for Committees and Boards' organisational governance training and support program for not-for-profit organisations across Victoria and interstate
- Delivering a package of governance training, strategic planning, and implementation support, for not-for-profit organisations across Wellington Shire, in partnership with Wellington Shire Council and the Victorian government Department of Environment, Land, Water and Planning
- Providing governance training to Men's Shed representatives across Tasmania, in partnership with the Tasmanian Men's Shed Association
- Development and delivery of 'Supporting individuals to create a life that is meaningful to them' – a workshop to educate support workers in the health and community services sector in how to work in a more person-centred way and how to facilitate self-direction for the people they support
- Supporting the (then) Victorian Department of Human Services (DHS) to prepare for audit against the *Standards for Disability Services in Victoria*
- Conducting an investigation into significant issues occurring at a Victorian Group Home for people with disability
- Supporting the establishment of the innovative Choice In Living program for people with disability in regional Victoria
- Leading preparation for audit against the *Standards for Disability Services in Victoria* for the Dame Pattie Menzies Centre
- Community sector training for Mitchell Shire Council, Yarra Ranges Council, Hume City Council, Strathbogie Shire Council, and Wellington Shire Council
- Delivering accredited training programs for Registered Training Organisations
- Policy development and Rules reviews for both the Gateway Local Learning and Employment Network (LLEN), and the Hume Whittlesea LLEN
- Policy development and staff training for Nadrasca Community
- Staff training for the Dame Pattie Menzies Centre
- Developing the *Operational Managers' Resource Kit* for Disability Accommodation Services, DHS
- Systems development and event coordination for the Australian Sparkling Wine Show
- Business development and planning for Australian Food Hygiene Services
- Portfolio management for DHS in the areas of: Quality, Privacy, Occupational Health and Safety, Human Rights, Workforce Strategy, and Business Systems