



GOOD GOVERNANCE FOR NOT- FOR-PROFITS

The complete governance solution for not-
for-profit organisations

COMPREHENSIVE - EFFECTIVE
- ACCESSIBLE

Does your Board sometimes struggle to fully understand and fulfil
its governance responsibilities and accountabilities?

Do you need some help to establish and implement a truly
meaningful Strategic Direction to drive your organisation
forward?

If your Board is facing these issues, I am here to help!

My **Good Governance for Not-for-profits** program is a
comprehensive governance and strategic solution that will help to
build your Board's governance capability, and enable you to
develop an inspirational Strategic Plan to deliver on your
organisation's Purposes.



capability

Megan J Buntine Consulting Services

About Megan J Buntine Consulting Services



Megan J Buntine Consulting Services is an owner-led consultancy practice that works to improve the capability of organisations and individuals.

"Through my knowledge, my skills, my experience, and my connections, I support the governing bodies and senior staff of all sorts of organisations to build greater governance, leadership and strategic capabilities, so they can deliver better supports and services to their stakeholders".

Megan Buntine

Megan has worked and volunteered across the human services and broader not-for-profit sectors for more than 30 years, as well as running her own businesses over the past 20 years.

She writes and speaks on a range of topics for a variety of audiences.

She particularly specialises in helping organisations with:

- Good Governance
- Strategic Planning
- Executive Coaching
- Board Mentoring
- Succession Planning
- Board Development
- Effective Leadership
- Compliance Management
- Board Evaluations
- Quality Improvement
- Risk Audits
- Tailored Training

Good Governance for Not-for-profits is the **simple**, yet **effective** governance program designed to **solve** these common challenges.

THREE STAGES:



Stage One: Essential Information training session



Stage Two: Targeted Planning Support end-to-end strategic planning process



Stage Three: Follow up and External Accountability

Your organisation can choose to take up some or all stages of the program

Contact Megan to find out more:

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GOOD GOVERNANCE FOR NOT-FOR-PROFITS

Stage One: Essential Information – training overview

Introduction

- What does Good Governance mean to you?
- Why is Good Governance so important?

Good Practice and Compliance

- Roles and responsibilities of Board Members
- Roles and responsibilities of the CEO
- Relationship between the Board and the CEO
- Legislation
- Standards
- Rules/Constitution
- Organisational policies and procedures
- Managing effective meetings

Achieving your Purpose

- Strategic and Operational Planning
- Quality Improvement Planning
- Financial Planning

Managing Risk

- Types of risk
- How do we identify risks to our organisation?
- How do we assess risks?
- How do we control risks?
- Risk management planning
- Review
- Record keeping

Conclusion

- Useful resources
- Final questions?

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Stage Two: Targeted Planning Support – workshop overview

Our Purpose - Why are we here?

- Values
- Vision
- Mission/Statement of Purpose

Situational Analysis - Where are we now?

- Strengths
- Weaknesses
- Opportunities
- Threats
- Other risks
- Other considerations:
 - Rules/Constitution
 - Board structure/needs
 - Legislative needs
 - Policy needs
 - Documentation needs
 - Communication needs
 - Current issues

Strategic Direction - Where are we going?

- Key Result Areas

Setting Goals - How do we get there?

- Specific
- Measurable
- Achievable
- Realistic
- Time-lined

Making a Plan - What, How, Who, When?

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Stage Three: Follow Up and External Accountability – 12-months of implementation support

Tracking Progress - Helping you to Achieve your Goals

Monthly Reporting

- Handy reporting template
- End-of-month accountability check-ins
 - Advice
 - Suggestions
 - Troubleshooting

Quarterly Reviews

- Template to guide reviews
- Online quarterly review meetings
 - What's worked well?
 - What's been a challenge?
 - New opportunities
 - Changing priorities

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